



Booth Hill School PTO General Meeting via Zoom October 7th, 2020 – 7 p.m.

Meeting Minutes

1. President's Report – Sara Wilbur

- a. Zoom Protocol: We will keep everyone on mute except for those who are speaking. If you would like to speak, please raise your hand or send a chat.
- b. Introductions: Executive Board, Principal & Teacher Representatives. Sara thanked Mrs. Marks for all of her communication and collaboration.
- c. Social Events: We have decided to not have social events in the first half of the school year, but we will re-evaluate next year. We are however looking for other ideas and ways to enrich the school. Sara welcomed everyone to share their thoughts and ideas.
- d. Reviewed all resources on *Reminders Page* of PTO Website: PTO Meeting Dates, Meeting Agendas & Minutes; Links to Join the PTO; Volunteer application forms; Link to Purchase the Birthday Buddy Grams; Link to Boon Supply Fundraiser
- e. Open PTO positions: Co-chair for Birthday Buddy Grams, School Fundraiser, End of Year Social
- f. Fundraiser: The Boon Supply Fundraiser will be extended through 12/31 and 40% of the sales go directly back to the PTO.
- g. Meeting Schedule: Will be the first Wednesday of every other month. Our next meeting will be on December 2nd.
- h. Apparel Sale: We will be working with Shelton Printing again this year and there will be some new items available for purchase
- i. Book Fair: Coming soon. We are working with Scholastic to coordinate a virtual event.
- j. External Fundraising: Box Tops (download the app and scan your receipts), Amazon Smiles, Store Rewards (Big Y, Stop and Shop, ShopRite). These are all easy ways to raise money for our school.

2. Treasurer's Report – Gina Colgan

- a. Total amount in our accounts as of 10/5/2020 is \$16,778.01
- b. Total scholastic dollars are \$4,412.14
- c. Income this school year includes: Membership \$795; Donations \$205; Birthday Signs \$30 (We spent \$200 for the signs and have made \$230 so far in sign purchases)



Booth Hill School PTO General Meeting via Zoom October 7th, 2020 – 7 p.m.

- d. Our expenses this school year so far includes: Teacher Supplies \$1,021.94; Teachers Back to School Luncheon \$439.09; Welcome Back Sign (Misc) \$69.99; Cameras \$999.00; Teacher Requests (Kindergarten packets) \$192.85; Square Fees \$58.79
 - e. Our budget will be dynamic throughout the year as things change and we will make adjustments as necessary.
3. Principal's Report – Mrs. Marks
- a. Mrs. Marks thanked the PTO for all their support.
 - b. The hybrid opening has been successful, and everyone is looking forward to having a majority of the students back together starting on October 13th. Students have been very compliant with their masks. The only issues with masks that have arisen are because they sometimes slide down if they don't fit properly, so parents are asked to remind their children that masks do need to cover their noses. Kids do sometimes need a reminder to distance themselves but comply when asked.
 - c. The PTO donated cameras have been installed and the teachers are excited to use them. Everyone is very thankful to have received them.
 - d. ***A number of additional updates are attached at the end of the meeting minutes and include: Arrival & Dismissal Protocols & Updates; Health Concerns; Halloween Celebrations; Mask Breaks; Weekly IC Bulletin; Summer Reading & Math Rewards; Stop & Shop Rewards; Conferences; and Class Numbers
4. Teacher Representatives – Mrs. Grabarz & Ms. Testani
- a. Mrs. Grabarz: Thanked the PTO for the back to school luncheon, teacher supplies, masks and cameras. Things have been going smoothly in school. The kids are doing a great job with their masks. All the teachers are excited to have the kids back together. It has been difficult to teach in 3 different ways, but the teachers have risen to the occasion.
 - b. Ms. Testani: Thanked the parents for their help at home especially the younger students. She also brought up the idea of mystery parent readers and perhaps hearing stories in different languages.
 - c. Sara Wilbur added that if there are any educational subscriptions that would be helpful that the PTO is willing to fund it.



Booth Hill School PTO General Meeting via Zoom October 7th, 2020 – 7 p.m.

5. Room Parent Coordinator – Lauren Dilulio

- a. Donations: Pre-packaged snacks and juice boxes. Napkins and plates are optional but probably won't be needed.
- b. Craft: Mrs. Testani indicated that the room parent can pick the craft, but it must be very easy to put together in short amount of time and with little assistance. If they can be individually packaged that would be best. Lauren will have the RPs check with the teachers before finalizing the craft.
- c. Room Parent Volunteers have been selected and are listed on the PTO website. There will be a zoom meeting with the RPs sometime next week. There is one room parent per class and no lead teacher.
- d. Mystery readers: Mrs. Grabarz and Ms. Testani would like as many parents are possible to volunteer and asked if the room parents would coordinate volunteers. Mrs. Cook, a parent at the meeting who is also a teacher in another district, suggested that parents record their videos on the child's google account to make things easy to access. Parents should check their book selections with the teacher prior to recording their videos.
- e. Mrs. Grabarz suggested that parents who have expertise in a specific area or cultural information to share to contact their child's teacher to do a lesson with the class. This would be done virtually or in the form of a video. In the past, we have had several guest speakers. Examples: Mrs. Wilbur's lesson on money; Mrs. Plain's In-laws taught the students about Hanukkah.
- f. We are still waiting on parents to submit the survey to have their information shared on the class list. Please fill out one survey per student.

6. General Comments/Questions

- a. Mrs. Grabarz thanked Mrs. Wilbur for her leadership.



Booth Hill School PTO General Meeting via Zoom October 7th, 2020 – 7 p.m.

Principal's Update:

Arrival and dismissal:

Both have been going very smoothly so far, but expect some longer lines beginning 10/13.

- In the AM, parents need to pull forward in line as much as possible, stay in their cars (feel free to ask the staff to open the car door), and park in the lot closer to Booth Hill Road if they must get out of the car.
- In the PM, please have an ID ready, and state your child's name(s) and grade(s) so that we can alert the teacher to release your child.
- If an alternate arrangement for pick up is made, please notify the office in writing prior to 12:00 Noon.

Health concerns:

No COVID + students at BHS...Please check your children for symptoms before sending them to school. We can only avoid spreading this (and the flu) with parent cooperation.

Halloween:

Teachers have been notified of my guidelines:

Since it is on a Saturday, and since the K classes would need help with costumes before the parade, we will have Superhero Day, when everyone can wear a shirt & mask with their favorite hero (real or fictional).

- PTO reps and parents can send in prepackaged snacks (No Peanuts!!!) and drinks on Tuesday. The snacks will sit in the classes until Friday. Students will get to eat them during class snack time.
- PTO Reps and parents may send in crafts and treats (pencils and such) on Tuesday to be kept in the classroom until Friday to be put in backpacks and sent home.
- Students & staff will hand wash and -sanitize before and after receiving the snacks and other items.
- Parents can opt out of the snacks, crafts, and treats as they wish.

Mask breaks:

As the weather changes, and with most students returning to school, teachers will be transitioning to indoor mask breaks during snack and lunch. The outdoor mask breaks take a lot of time away from academic time, which is already limited. However, teachers may still opt for a walk or outdoor break, so we are asking parents to dress their children appropriately for walks and mask breaks. A teacher cannot take some of the class outside and leave some inside, so if a student is not dressed for outside, a teacher may opt to stick to only indoor mask breaks.

Weekly bulletin/IC messages

I know I send home a lot of IC/email messages, but I pride myself in informing the parents as much as possible. Please do not post anything that identifies children's or reveals the internal goings-on at BHS for security purposes. I try to list important dates 1 month out for family planning purposes.

Summer Reading and Math rewards:

We celebrated students who completed Summer Reading and Math this week with a math goody bag and Italian Ice for reading participants.



Booth Hill School PTO General Meeting via Zoom October 7th, 2020 – 7 p.m.

Stop and Shop rewards is ongoing.

Conferences will be held virtually October 22 and November 5

Class numbers:

Column in blue is number of students per class as of next week (barring any additions/deletions before Tuesday).

Grade	Teacher name	Enrolled number	Number FDLs	Number of In-School Learners
Kindergarten	Atkinson	18	4	14
Kindergarten	Clement	18	2	16
Kindergarten	Testani	19	1	18
Total		55	7	48
1	Cederbaum	17	3	14
1	Veilleux	17	4	17
1	Priddle	17	1	14
Total		51	8	45
2	Dorosh	22	4	18
2	Grabarz	22	3	19
2	Scott	23	4	19
Total		67	10	57
3	Flores	27	4	23
3	Miller	26	9	17
Total		53	13	40
4	Cotter	25	5	20



**Booth Hill School PTO General Meeting via Zoom
October 7th, 2020 – 7 p.m.**

4	Ferreri	24	2	23
4	Messina	25	3	22
		74	10	65
TLC	Millo	6	0	6
TOTALS		306	48	261