



## Booth Hill School PTO General Meeting September 4, 2019 – 7 p.m.

### Meeting Minutes:

1. Call to Order – Sara Wilbur
  - a. Call to order made by Sara Wilbur at 7:05pm
  - b. Introductions of all Attendees
2. President's Report – Sara Wilbur
  - a. The Kindergarten Playdates were hosted by the PTO Executive Board and were a huge success
  - b. The Teachers Back to School Luncheon was planned and coordinated by Rebekah Butler was also a big success. Sara thanked Rebekah for organizing the event.
  - c. The PTO is streamlining all of the forms to the website and moving towards primarily using Square for payments. The PTO will be waiving the Square Payment Fee. The PTO also has a new Square reader for use at events. Checks and cash will still be accepted in person at PTO social events for things such as raffle tickets and for PTO non-social events such as the Book Fair and Plant Sale.
  - d. The PTO is still looking for volunteers for the following open positions: Fall Social, BJs Fundraiser and Cultural Assemblies. We are also looking for an additional chairperson to work with Joanne Parkosewich on the Fall and Spring Book Fairs.
  - e. We are no longer asking for \$12 classroom donations - this is now listed as an expense line item in the PTO budget and will cover costs for the crafts throughout the year and Pizza for the End of Year Class parties.
3. Vice President's Report – Lisa Twarog
  - a. Breakfast meetings will be on the second Wednesday of the month at 9:15 am at Focaccia's. All are welcome
  - b. The website was updated with new policy documents. All Committee Chairs should review carefully. The Reminders page is a good reference and contains all current PTO information.
4. Treasurer's Report: 2019/2020 Budget – Gina Colgan
  - a. This is the budget for the 2019-2020 school year. We updated some of the numbers for this year based on the actual numbers from last school year. The PTO currently has a total of \$20,640.59 in the three accounts (Checking \$2,502.31, Savings \$11,680.31, and Square \$6,457.90). From



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this, \$8,126.61 is funds raised by the Fun Run for Mrs. S to use towards physical education resources. The amount remaining is \$12,513.98.

- b. Scholastic dollars have been removed from the General Budget and placed in separate spreadsheet. One change for this year is the items we used scholastic dollars for in the budget, for example the Book fair, One School One Book, Battle of the Books and Birthday Books, have been given their own Scholastic Budget.
5. Swearing In of new Board Members & Committee Chairpersons - Joanna Brooks
  6. Principal's Report – Dr. Zavodjancik
    - a. Bus Runs: The Buses generally ran smoothly today for the first day of school. The new name of the bus company is SSTS - Shelton Student Transportation System. Bus 7 was late both arriving and leaving the school on the first day. This bus has a new driver so it is expected to improve once she learns the route.
    - b. The hallways throughout the school have been painted and new baseboards have been installed. The new woodchips and plantings have been done outside the school and Mavilla Landscaping was hired to do the work.
    - c. There are a few staff and teacher changes in the building. Mrs. Lussier has moved to 2<sup>nd</sup> Grade. The new teachers to Booth Hill include Mrs. Weber (1st Grade), Ms. Ferreri (3rd grade), Ms. Luyano (Student Teacher in 3<sup>rd</sup> Grade with Ms. Flores), Ms. Corris (replacing Mrs. Burns as the Reading Consultant), Mrs. Hilefeld (Special Education), Ms. Bennet (Paraprofessional), Ms. Beckwith (Building Substitute), Ms. Vanzanten (School Psychology Intern). Mrs. Gall will be taking the year off and Mrs. Reilly will be filling in. Mrs. Pan is now full time.
    - d. Kindergarten has 54 new students and there are 18 children in each class. They are the class of 2032.
    - e. Back to school night will be held on Monday September 16<sup>th</sup> and is for parents only.
    - f. The Building will no longer be open for events on the weekend, and the building will close by 9pm during the week. For PTO events, the PTO pays for an additional custodian, so they can stay past 9pm if additional time is needed for clean-up.
    - g. Seesaw is a new digital portfolio that the children will use going forward and will carry with them through their Shelton School Career.



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- h. Fall conferences will be the same as in the past but going forward spring conferences will be student led. The details are still being finalized.
  - i. All students in grades K-4 will be administered the Northwest Evaluation Association's (NWEA) Measures of Academic Progress (MAP) in both Literacy and Numeracy. Students in grades 3 and 4 have traditionally taken this assessment in prior years. Results will be uploaded to Infinite Campus. You can also contact your child's classroom teacher if you would like the results. This is a screening tool that the district uses to measure a student's progress and achievement. It is Common Core aligned and gives each classroom teacher a good understanding of your child's current functioning in multiple literacy and numeracy domains.
7. Teacher Representative – Mrs. Grabarz
- a. The Teacher's Back to School Luncheon was appreciated by everyone.
  - b. The District is looking into purchasing the IXL Math program for the lower grades.
  - c. There are a number of online programs that your child will be or may have already been introduced to. Examples include: Newsela, which is being utilized in 2nd through 4th Grade; Symphony Math - a program that adjusts to the student's needs as they go through the program; and Prodigy which was introduced last year by Mrs. Douglass. XtraMath was also introduced last year. Lexia is a reading program. The Shelton Public Schools website has information about all the programs under the Links tab.
  - d. Mrs. Grabarz commented that while children love technology, they can use lots of practice with keyboarding and use of a mouse.
  - e. Mrs. Clark has a number of resources on the Library tab of the Booth Hill Website. There are also lots of resources at our local libraries.
8. Room Parent Coordinator – Lauren Dilulio
- a. We are streamlining the process with online sign up for class lists and room parent volunteers. The PTO is also covering the \$12 fee that was collected in the past for Class Funds.
  - b. There will only be one room parent per class (3 per grade) and one teacher per grade to communicate with the 3 room parents. Fourth Grade will also have a grade level parent(s) because the Fourth Grade Celebration at the end of the year requires a lot of additional planning.
  - c. We have 9 room parents signed up to volunteer so far



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- d. The Room Parent Meeting will be scheduled as soon as the Room Parent Volunteers have been confirmed.
  - e. The general responsibilities of the room parents were discussed with the group and will be outlined in detail in the packet that the room parents will receive at the room parent meeting.
9. Fall Fundraiser - Brynne Nichols
- a. Starts Friday September 6th. There are prizes and all of the information will be included in the packets that will be going home with Students. A parent letter is also going to be included with packets. It is very self-explanatory however parents can feel free to reach out to Brynne with Questions. Last year the fundraiser made over \$6000.
10. Ice Cream Social - Diana Maynard and Melissa Hanas
- a. September 13th from 6-8 pm and flyers went out today. In addition to ice cream, there will be a 50/50 raffle, a DJ and games.
  - b. The RSVP deadline is next Wednesday, September 11th. Volunteers are still needed for the event. The links to register and pay for the event as well as the link to sign up to volunteer can be found on the PTO website under the Reminders Tab.
11. Box Tops - Rebekah Butler
- a. Sara Wilbur provided the update in Rebekah's absence.
  - b. Box Tops are no longer being printed and the paper ones are being phased out. Parents are encouraged to download the app and scan their receipts. Shop Rite gives additional rewards for box tops products. An information flyer will be going home with students. The paper box tops will be accepted until 12/31/19
12. Additional Committee Chair Updates
- a. The PTO is looking for additional volunteers to work with Lauren Dilulio for Teacher Appreciation Week and Alexis Adams with the Yearbook. Please reach out to them or the PTO directly if you are interested.
13. New Business
- a. The Fun Run will be held sometime at the beginning of April (date TBD)
  - b. The date for the Ninja Warrior/Wonder Woman Challenge is also TBD
14. Adjournment: Meeting adjourned at 8:28pm