



## Booth Hill School PTO General Meeting December 4, 2019 – 7 p.m.

### Meeting Minutes

1. Call to Order – Sara Wilbur
  - a. Call to order made by Sara Wilbur at 7:06 pm.
2. President's Report – Sara Wilbur
  - a. Dr. Clouet will be attending our January PTO meeting
  - b. The Microphones requested by Mrs. L, have been purchased and will be ready for the holiday concert.
  - c. Sara attended the PTO alliance meeting:
    - i. The group discussed the new Board of Education. There are 6 new members and only 3 returning from last year. The voting to date has been divided between the Democratic members and the Lauretti Team Members. There will be a December meeting where they will be doing planning for the next school year. January will be budget season and there will be open forums for the public to share their views and ask questions.
    - ii. The group shared ideas on how they have been spending PTO funds at the various schools. The topic of playground equipment came up and Sara shared that the Booth Hill PTO has steered away from funding both playground equipment and mulch because of potential liability issues.
3. Vice President's Report – Lisa Twarog
  - a. The next Breakfast Club Meeting is Wednesday, December 11<sup>th</sup> at 9:15am at Foccacia's.
4. Treasurer's Report – Gina Colgan
  - a. Expenses: Classroom Funds \$240.84, Purchases using Fun Run Proceeds \$8,145.42, Microphones \$115, Sunshine Fund \$102.50, Teacher Conference Breakfast \$170, Square Fees \$659.46
  - b. Income: PTO Memberships (Teacher & Parent) \$1,470, Buddy Grams (now) \$770, Amazon Smiles \$13.78, Afterschool Programs TBD, Apparel Sale TBD
  - c. Account Totals: Checking \$8,113.64, Savings \$3,743.89, Square \$11,583.59 = Total \$23,396.10 (still paying After School Program Invoices)
  - d. Scholastic Dollars as of 11/30: \$3,690.97 (not yet updated). Book Fair \$3,242.89, Birthday Books \$635, Teacher allotment \$1,600



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- e. Book Fair – cash in/out \$5,277.90
  - f. The taxes have been filed and the insurance is up for renewal.
5. Santa Visit – John Saginario
- a. There will be crafts & activities, letters to Santa, cookies, hot cocoa and photos with Santa. They are trying to arrange to have Santa arrive on the Fire Truck. Families will be able to order Pizza for a separate fee.
  - b. The proceeds from the event will go to the Cub Scouts. The PTO will be running the vendor fair and the 50/50 raffle.
  - c. The PTO is the Charter organization for the Boy Scouts Pack 24
  - d. John asked Dr. Z if they can have access to the stage area to set up for the event on Thursday evening from 7pm-9pm. He also confirmed that set up on Friday December 13<sup>th</sup> will be from 4pm to 6pm and they event will be from 6-8pm
6. Principal's Report – Dr. Zavodjancik
- a. Dr. Z's expanded on his presentation from the November meeting and presented data on the Shelton Elementary Schools including areas such as population, subgroups, state testing data, PE scores and attendance. Dr. Z also shared a website that parents can access for more detailed information: [edsight.ct.gov](http://edsight.ct.gov)
7. Teacher Representatives – Mrs. Grabarz, Ms. Gaynor
- a. Mrs. Grabarz reminded room parents to contact their respective teachers about the holiday parties.
8. Room Parent Coordinator – Lauren Dilulio
- a. Lauren inquired about scheduling for the parties. Mrs. Grabarz and Ms. Gaynor prefer that parties are aligned during the grade's respective lunch hours. Dr. Z will put a schedule together for the party times and give it to Lauren.
  - b. Pizza will be ordered from Giovie's and Lauren will coordinate the deliveries of Pizza to align with the 4 lunch waves.
  - c. Lauren will have the Room Parents send the Sign Up Genius to the Class Teacher and the Teacher will send out to the whole class through Infinite Campus.
  - d. Lauren will ask Room Parents to start planning the craft. The first grade craft has already been ordered.



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9. After School Programs – Sara Wilbur for Megan Sanches
  - a. There will have to a make up for the snow day.
10. Apparel Sale – Maria Massaro
  - a. There were 135 items sold. Shelton Printing is currently processing the order and the items should be in next week. Maria will pick the orders up. Once the orders are in Maria will plan a day for parents to claim their orders during after school pick up. She will contact Mrs. McKeon to coordinate the date. Maria will also have orders available for pick up during the Cookies with Santa event. Sara will email all of the parents who placed orders to let them know the details of pick up.
  - b. We had to order 500 reusable bags to get the price down to \$2. Ideas for using the extra bags included: selling at Cookies with Santa Event (and sell water bottles from last year's order), 4<sup>th</sup> grade celebration goodie bags, and Fun Run goodie bags.
11. Community Outreach – Sara Wilbur for Kerry Turner & Dana Wirth
  - a. The Toys for Tots Drive ended today. Dana will be delivering the toys next week. She thanks the families for their generosity.
  - b. The Sock Drive for the Bridgeport Rescue Mission will start in January. Details will be coming after the holidays.
12. Vendor Fair – Sara Wilbur & Lisa Twarog for Sanna Jacobs
  - a. The Vendor Fair will take place during Cookies with Santa. We currently have 4 vendors signed up. Tables are \$25 each. Sanna posted on the Shelton Moms Facebook Group asking if anyone was interested. There are still spots available and Sara asked attendees to think of people they know who may be interested.
13. General Comments/Questions
  - a. Dr. Z – The School's 50<sup>th</sup> year celebration will be coming up soon. There is a time capsule that will be opened. Dr. Z also suggested that we start thinking of items to place in a new time capsule
14. Adjournment: Meeting adjourned at 8:17pm