



**Booth Hill School PTO General Meeting
May 1, 2019 – 7 p.m.**

Meeting Minutes

1. Call to Order/Approval of Minutes – Sara Wilbur
 - a. Call to order made by Sara Wilbur at 7:09 p.m. and minutes approved by Alexis Adams and Michele Fernandes.
2. President's Report – Sara Wilbur
 - a. The Fun Run made over \$10,000 and the money raised will go towards the gym. The students will be having a pajama day and ice cream party on May 17th due to the success of the fundraiser.
 - b. The PTO is still seeking volunteers for open positions for the following school year.
 - c. The Executive Board agreed to reimburse each teacher for supplies for the following year. Each full-time teacher will receive \$250 and each part time teacher will receive \$125, for a grand total of \$7,250. This is on the agenda for the next BOE meeting for approval.
3. Vice President's Report – Lisa Twarog
 - a. Sara Wilbur provided the update in Lisa's absence.
 - b. The Breakfast Club will be held on May 3rd at 9:15 a.m.
4. Treasurer's Report – Gina Colgan
 - a. Sara Wilbur provided the update in Gina's absence.
 - b. The PTO has \$19,482.81 currently in the account.
 - c. The expenses this past month include the Author Visit for \$950, Paper Order for \$104.08, Literacy Night for \$143.81, JA Reimbursement for \$148.58, Battle of Books for \$112.80, Clipboards for \$10 and Bounced checks and fees for \$171.00.
 - d. The income we received includes the Yearbooks for \$1,960. The PTO is still waiting on the final numbers for the BJ's Membership Fundraiser and the Ninja Warrior Event.
5. Principal's Report – Dr. Zavodjancik
 - a. Nothing to report.
6. Teacher Representative – Ms. Gaynor, Mrs. Grabarz and Mrs. Atkinson
 - a. Mrs. Atkinson thanked the PTO for contributing to the success of Literacy Night. She stated 114 families attended with 20 staff whom volunteered their time. Mrs. Atkinson said she received 33 surveys which stated it was a well-received night and families would like more nights like this one.
 - b. Mrs. Gaynor inquired about the 4th Grade Celebration. Lauren Dilulio along with the three Grade Level Parents which include Tania Cooper, Erin Bukoski and Kelly Calandro are helping put this event together. The Celebration will take place on June 10th at 1:45 p.m. until 3:30 p.m. If a parent or guardian would like to take their child out of the school directly after the Celebration, it will be counted as an early dismissal or they can pick them up at the end of



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- the day as a walker. There will be slide show, the students will be doing a presentation and there will be refreshments. The contact teacher is Mrs. Gaynor.
7. End of Year Social – Michele Fernandes and Marie Tillson
 - a. Michele said it will be held on June 14th from 6pm to 8pm. It is carnival themed and there will be two pizza trucks. There will be unlimited pizza with the option of 12 different toppings, fried dough and salad. Music will be broadcasted from the pizza trucks. There will be a petting zoo which will include, a pig, sheep, bunny, mini horse, mini donkey, goats and ducks. There will be a variety of carnival games, dual bouncy slide, stilt walker and a juggler.
 8. Flocking – Debbie Alain
 - a. Sara Wilbur provided the update in Debbie’s absence.
 - b. Debbie is revising the paperwork and is in the process of setting up the Sign-Up Genius with the help of Joanna Brooks. Money will no longer be allowed to be left in the envelopes and payment will only be provided online.
 9. Plant Sale – JoAnn Vasser and Marie Tillson
 - a. JoAnn met with Glendale and she will be ordering more hanging plants and herbs this year. The delivery will take place on May 8th and will need a few volunteers to help set up. The Plant Sale will take place on May 9th and you can volunteer by going on Sign-Up Genius.
 10. Teacher Appreciation – Lauren Dilulio
 - a. Sara Wilbur provided the update in Lauren’s absence.
 - b. It will be held next week, Sara stated it would be best to not discuss while the teachers are present in the meeting.
 11. Additional Committee Chair Updates
 12. New Business
 13. General comments, questions or concerns.
 - a. Dr. Z. did inform the PTO that his newsletter went out which informed everyone that 3 teachers will be retiring this year, Mrs. Burns, Mrs. Meehan and Mrs. Keyes. Sara Wilbur raised the question as to when teacher replacement would take place, Dr. Z. stated it would not happen until after the budget is decided.
 14. Adjournment – Motion to Adjourn made by Sara Wilbur at 7:42 p.m.