



Booth Hill School PTO General Meeting November 7, 2018 – 7 p.m.

Meeting Minutes

1. Call to Order/Approval of Minutes – Sara Wilbur
 - a. Call to order made by Sara Wilbur at 7:06 p.m.
 - b. Approval of minutes for last meeting was made by Lisa Twarog and Sara Widomski.
2. President's Report – Sara Wilbur
 - a. Spirit Sticks were purchased and distributed to all the teachers.
 - b. Three iPads were approved and purchased for the Kindergarten teachers, we are waiting for them to come in.
 - i. Mrs. Atkinson spoke and thanked the PTO for the purchase of the iPads for the Kindergarten class. She informed us they will be using the program Seesaw which will keep an electronic portfolio for each student and video clips will be taken and sent home to parents to see their progress and growth over the school year.
Seesaw can be used through each grade level may require future purchases of iPads.
 - c. The PTO gave \$2,900 to teachers for reimbursement for classroom supplies. Each full-time teacher was given \$100 and part time teacher was \$50.
 - d. Water stations was approved and check was sent in, hopefully within the next few weeks or over holiday break the water stations will be installed.
 - e. Mrs. L.'s request for new music equipment for \$630 will be presented at the November BOE Meeting.
 - f. A question arose from a PTO member who asked about the Fan in the gym and Sara informed her we would be looking into that more thoroughly in the Spring.
 - g. Sara informed us that Jenna Manion and they will be meeting on November 8th with Chris Sullivan to discuss more specifics regarding the event.
3. Vice-President's Report – Lisa Twarog
 - a. Lisa thanked Lynn Hicks, Sarah Sergeant and Dora Grayeski for helping sort the Mixed Bags items that came in for distribution.
4. Treasurer's Report – Gina Colgan
 - a. Gina presented that the PTO currently has \$19,400. The PTO received a check from Amazon for \$40.60. The Buddy Gram is currently at \$1200; the Fall Fundraiser, Mixed Bags made \$5,651.53; the income we received for the Fall Social which does not include the bill for the Custodian is \$1,458.33. Membership dues has increased by \$105 and Opt-Out Fundraiser increased by \$300 both since last month. We received checks for Yearbook from last year for \$115.
 - b. We paid \$2,900 for Classroom Needs. The Water-cooling stations cost \$4,185; the Spirit Sticks cost \$440. The Fourth Grade T-Shirts cost the PTO \$672. The PTO spent \$204.56 from



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- the Sunshine Fund. The PTO donated \$133.95 toward the Reading and Math Beach Party and lastly the iPads for the Kindergarten classrooms was for \$897.
- c. Gina spoke with Accountant and our Taxes from last year are due next month.
5. Teacher Representatives – Mrs. Grabarz and Ms. Gaynor
 - a. Ms. Gaynor thanked all the parents for coming out for Teacher Conferences and the teachers realize with the new extended time it only allows for 16 spots for conferences but any parent if they were unable to attend, they can reach out to a teacher and they will find time to meet with any parent.
 - b. Both teachers thanked the parents for donating to their Halloween Parties and they were a success.
 - c. The teachers attended a conference called Habitats of Mind which focused on highly effective learners for Kindergarten through Fourth Grade.
 6. Principal's Report – Dr. Zavodjancik
 - a. Dr. Z stated he is looking forward to the Kindergarten class stating the Seesaw program and looking at data at different perspective using this program will help improve test scores.
 7. After School Programs – Megan Sanches
 - a. Megan stated the After-School Programs started this week and there are 61 children enrolled and every student received their first choice. She is going to forward the invoices to Gina. She believes the After-School Programs brought in approximately \$532.
 8. Apparel Sale – Melissa Ferreira
 - a. Melissa informed us the sale will start on Monday, November 12th, she is using Shelton Printing. They created a new logo for BHS. There will be back packs, duffel bags, athletic shorts, winter hats, water bottles, pajama bottoms. She expects the items to be delivered a week before Holiday break.
 - b. She may also host another apparel sale in the spring which may provide items like flip flops and tank tops for example.
 9. Box Tops – Stacy Andrejczyk
 - a. Nothing to report.
 10. Breakfast with Santa – Jenna Manion
 - a. Jenna was unable to attend the meeting but in her place Sara Wilbur could share that the restaurant Crave, will be providing volunteers to cook for the event. She will also be using High School Volunteers to receive community service hours for the event.
 11. Community Outreach – Dana Wirth and Lynn Hicks
 - a. Update given by Sara Wilbur; BHS raised 86 coats, Dana Wirth and Lynn Hicks will be donating the coats to the Bridgeport Rescue Mission. They are currently collecting for the Food Drive which will end on November 17th.



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12. Room Parent Coordinator – Lauren Dilulio
 - a. Lauren told us that each Room Parent should have reached out to their class and given out the Class List via email or hard copy distribution.
 - b. Lauren did ask the Teachers who were present if the teachers would prefer picking out the crafts for their classrooms. The consensus is that each grade and teacher is different and the Room Parents should ask their own teacher what they prefer.
13. Vendor Fair – Sanna Jacobs
 - a. Sanna was also unable able to attend the PTO meeting but she will be reaching out to last year's vendors for the Vendor Fair at Breakfast with Santa.
14. Additional Committee Chair Updates
 - a. Magda Thompson did inform us that some parents have reached out to her and were sadden to hear that the Sweetheart Dance will only be for the girls in the school and the boys will be having a separate event. She did speak with Mrs. S., they agreed to host a Spartan Event as their Special Lady and Son Event. She will borrow some of the equipment from the gym and possibly will be getting a food truck.
15. New Business
 - a. Nothing to report.
16. General comments, questions or concerns.
 - a. Concern on the Protocol for Illnesses that are easily spread from one student to another was questioned. Currently the school only informs the parents who are in the same class as a child that is infectious. Dr. Z. said he would speak to the nurse and get back to us on how to handle certain illnesses, which more parents may need to be informed.
 - b. Concern on how discipline is being handled in classrooms was questioned. Time from recess and lunch has been taken away due to misbehavior of the students. Parents are questioning why the class and not the individual is being punished. Parents are concerned about underweight children not having enough time to finish their lunch. Dr. Z. did tell us each class should receive 25 minutes for lunch and 25 minutes for recess. He said he will be addressing these concerns and encouraged parents to email him of any specifics.
17. Adjournment – Motion to Adjourn made by Sara Wilbur at 8:39 p.m.